

AISL Appeal Process

For an appeal on a selection process the appellant must give written notice of their appeal to the Chief Executive Officer within 5 days of the announcement of the decision against which the appeal is made.

The notice of appeal by the appellant must:

- state the name and address of the appellant;
- state the name of the Member organisation and club to which the appellant is a member;
- identify the maker of the decision, from which the appeal is brought;
- set out the substance of the decision from which the appeal is made;
- set out the grounds on which the appeal is made;
- be accompanied by a copy of any item of documentary evidence relied on in support of the appeal; and
- state whether the appellant wishes to rely on the oral evidence of any person (including the appellant) and set out the name and address of any person other than the appellant whose evidence the appellant wishes to rely;

In the case of an appeal regarding selection or non-selection the grounds of appeal must:

- point to the particular area of grievance and give the basis for the view;
- be specific to results achieved in specified competitions; and
- only be brought on the basis that published selection criteria were not adhered to in the selection of the team; and
- be accompanied by the appeal fee of \$500 (including GST, if any).
- On receipt of the notice of appeal the Chief Executive Officer shall convene a Management Committee meeting which shall determine the members of the Appeals Tribunal.
- Once the Appeals Tribunal is appointed the Chief Executive Officer shall advise, in writing, the appellant and the members of the Appeals Tribunal of the date, time and place for the hearing.
- Hearings are to be conducted with as little formality and technicality, and with as much expedition, as proper consideration of the matter before the Appeals Tribunal permits. Hearings may be heard by way of teleconference or other electronic means.

The Appeals Tribunal may do any one or more of the following in relation to the appeal:

- reject the appeal if it fails to comply with any provision of the selection policy;
- give the appellant such opportunity as it thinks fit to amend or supplement the appeal;
- hear such oral evidence as it thinks fit, including hearing such evidence by telephone conference;
- adjourn the hearing of the appeal;

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- examine and cross examine witnesses and may appoint a legal representative or other person to assist it.
- The Chairman of the Appeal Tribunal shall ensure that the appellant:
- shall have every reasonable opportunity of being fully heard, and of being assisted or represented by not more than one person;
- shall have every reasonable opportunity of calling witnesses and producing documents; and
- shall have every reasonable opportunity of putting questions to any witnesses called.

Within forty-eight (48) hours of the close of the hearing the Chairman shall forward to the Chief Executive Officer the report of the Appeal Tribunal, which shall consist of its findings, signed by the Chairman and one other member.

- In determining the appeal, the Appeal Tribunal shall do one or more of the following:
- uphold an appeal in whole or in part;
- dismiss an appeal in whole or in part;
- set aside a decision from which an appeal is brought in whole or in part;
- substitute a decision from which an appeal is brought or any part of a decision or part of a decision;
- amend the decision from which an appeal is brought;
- refer the decision from which an appeal is brought back to the person or body who made it, with or without a recommendation of the Appeals Tribunal
- take such other action as it thinks fit;
- and in each case shall give written reasons for its decision.

The discussions and deliberations of Appeal Tribunals shall remain confidential.